

**Tulare Joint Union High School District**

**Booster Club Request for Recognition**

Groups desiring to be recognized as a school-connected organization shall request authorization from the Board (BP 1230 and BP 1260) at the beginning of each school year. Please complete this form, attach a copy of your bylaws and return this information to your site principal:

Date: \_\_\_\_\_

School Site: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Membership quotas or qualifications:

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Names, addresses and phone numbers of all officers:

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Brief description of the organization's purpose:

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Specific annual objectives:

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Name of the bank where the group's account will be located and the names of those authorized to withdraw funds:

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Signature of a site principal who supports the request for authorization:

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Desired use for any money remaining at the end of the year if the organization is not continued or authorized to continue in the future:

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\_\_\_\_\_ Authorized by Board \_\_\_\_\_  
(Date)

\_\_\_\_\_ Authorization Denied by Board \_\_\_\_\_  
(Date)

To be covered by the district's liability insurance, activities sponsored by school connected groups and organizations must be conducted on school premises or other areas where the district is leasing or renting the location for events and when the booster group complies with Board policy 1230 and administrative regulation 1230, plus other conditions outlined below (AR 1230).

All activities conducted off school premises must be approved in advance by the Assistant Superintendent for Business in order to be covered by the district's liability policy.

The district's liability policy will not cover any activity sponsored by a school support group in which any form of alcoholic beverage is served.

All activities sponsored by school-support groups on school premises must conform with district regulations related to non-smoking, adequate security, and other conditions outlined at the time a facility is requested for use.

Parent/guardian clubs shall not hire district employees without prior approval from the Superintendent or designee.

School-connected organizations automatically grant the district the right to audit their financial records at any time, either by district personnel or by a CPA.