



JOB DESCRIPTION

TULARE JOINT UNION HIGH SCHOOL DISTRICT
426 North Blackstone, Tulare, CA 93274



Locker Room Attendant

Revised 10/27/21

DEFINITION

Under the general direction of the site Maintenance and Operations Supervisor, the Locker Room Attendant is responsible for the setup, care, and upkeep of facilities and equipment as related to the daily physical education (PE) instructional program and extracurricular athletic events and competitions.

EXAMPLES OF DUTIES/ESSENTIAL FUNCTIONS

1. Keep locker room and PE related facilities orderly and clean. **E**
2. Set up gym and equipment for PE activities, student body assemblies, and athletic contests. **E**
3. Operate laundry equipment to clean PE and athletic uniforms. **E**
4. Assist in maintaining accurate inventory lists of equipment and uniforms. **E**
5. Repair PE and athletic equipment as needed. **E**
6. Assist with gate duty and outdoor supervision. **E**
7. Secure locker room during PE classes. **E**
8. Supervise gym and locker room facilities during PE classes and home athletic events. **E**
9. Assist with lock, locker, and other assignments in each locker room. **E**
10. Assist students with problems related to locks, lockers, or equipment needs and/or requests. **E**
11. Weekly cleaning maintenance of weight room. **E**
12. Daily sweeping of gym floors. **E**
13. Daily cleaning of drinking fountains in locker room areas. **E**
14. Other duties as assigned.

MINIMUM QUALIFICATIONS

Education & Experience

High School Diploma or equivalent

One year of successful experience working with high school age youth desired

One year of successful experience in general cleaning and custodial work desired

Experience with operating laundry equipment is desired

Licenses and Other Requirements

DOJ and FBI fingerprint clearance

Negative TB test within the last four years

KNOWLEDGE AND ABILITIES

Knowledge of

1. Proper cleaning methods, techniques, materials, and equipment used in custodial work.
2. Safety best practices and work methods.
3. Proper lifting techniques.
4. Maintaining site building in a safe, clean and orderly condition.
5. Proper operation and care of laundry equipment.
6. Proper care and upkeep of athletic and PE equipment.
7. Math applicable to the essential duties.
8. Interpersonal skills using tact, patience, and courtesy.

Ability to

1. Learn the necessary procedures and methods used in the PE program.
2. Maintain effective and cooperative working relationships with students, other employees, and the public.
3. Keep locker room and related facilities clean and safe.

4. Understand and follow oral and written directions.
5. Communicate effectively both orally and in writing.
6. Operate District and site equipment.
7. Ability to plan, organize and schedule work.
8. Maintain records and submit in a timely manner.

PHYSICAL DEMANDS AND WORKING CONDITIONS

1. Indoor/outdoor shop environment subject to noise from equipment operation.
2. Verbal, auditory, and written capabilities to effectively communicate in an articulate manner.
3. Heavy physical labor to move and set up PE materials and equipment.
4. Standing and walking for extended periods of time.
5. Occasional bending, kneeling or crouching.
6. Reaching above head, over the shoulders and horizontally.
7. Occasional pulling and pushing.
8. Lifting and carrying objects weighing 50 pounds.
9. Dexterity of hands and fingers to operate specialized hand and power tools and equipment.
10. Clarity of vision at varying distances.

WORK YEAR: 192 Days

SALARY: Range 6

JOB CODE: 9205