



## Regular Meeting of the Board of Trustees

### MINUTES

August 18, 2022

|  |  |
|--|--|
| <b>Call to Order</b>                           | Board President Kelley Nicholson called the meeting to order at 5:31 p.m.  |
| <b>Roll Call</b>                               | <p><b><u>Board Members Present:</u></b><br/>           Laura Fonseca, Craig Hamilton, Kelley Nicholson, Cathy Mederos, Tyler Ribeiro</p> <p><b><u>Staff Members Present:</u></b><br/>           Lucy Van Scyoc, Ed.D, Superintendent, Tammy Aldaco, Assistant Superintendent, Human Resources &amp; Business, Kevin Covert, Assistant Superintendent, Curriculum, Assessment &amp; Technology, Vivian Hamilton, Business Manager</p>   |
| <b>Adopt Agenda</b>                            | <p>On a motion by Tyler Ribeiro and second by Cathy Mederos, the Board approved the agenda by the following 5-0 vote:</p> <p><b>Ayes:</b> Fonseca, Hamilton, Mederos, Nicholson, Ribeiro    <b>Noes:</b> None    <b>Absent:</b> None</p>   |
| <b>Identify Closed Session Topics</b>          | <p>Board President, Kelley Nicholson, identified the Closed Session items.</p> <ol style="list-style-type: none"> <li>2.1 Public Employee Assignment/Reassignment/Appointment of Certificated and Classified Personnel (Government Code section 54957)</li> <li>2.2 Public Employee Resignations, Discipline/Dismissal/Release/Complaint (Government Code section 54957)</li> <li>2.3 Student Transfers, Student Confidential Matters, Student Reinstatements, Student Expulsions (Education Code Sections 48900, et. Seq.)</li> <li>2.4 Conference with Labor Negotiators (Government Code Section 54957.6)</li> </ol> <p>District Representatives:<br/>           Lucy Van Scyoc, Ed.D., Superintendent<br/>           Tammy Aldaco, Assistant Superintendent, Human Resources &amp; Business<br/>           Kevin Covert, Assistant Superintendent, Curriculum, Assessment, &amp; Technology<br/>           Vivian Hamilton, Business Manager</p> <p>Employee Organizations:<br/>           Tulare Joint Union High School Teachers Association/CTA and<br/>           Tulare Joint Union High School Employees Association/CSEA</p> <ol style="list-style-type: none"> <li>2.5 Conference with Labor Negotiators (Government Code Section 54957.6)<br/>             Agency Designated Representative: Board President<br/>             Unrepresented Employee: Superintendent</li> </ol> |
| <b>Public Comment on Closed Session Topics</b> | Kelley Nicholson opened the public comment on closed session topics period. There were no public comments on closed session topics. The public session was closed.   |
| <b>Adjourn to Closed Session</b>               | The Board adjourned to closed session to deliberate on closed session items.   |
| <b>Reconvene in Regular Session</b>            | <p>The Board reconvened the Regular Session at 6:54 p.m.</p> <p><b>A quorum of the Board was present:</b> Fonseca, Hamilton, Mederos, Nicholson, Ribeiro</p>   |

**Staff Members Present:**

Lucy Van Scyoc, Ed.D, Superintendent  
 Daniel Cano, Director, Food Services  
 Donny Trimm, Director of Technology  
 Isidro Carrasco, Principal, Mission Oak High School  
 Jason Bonds, Director of Facilities  
 Kevin Covert, Assistant Superintendent, Curriculum, Assessment & Technology  
 Lori Morton, Director, Tulare Adult School  
 Maria Bueno, Assistant Superintendent, Student Services & Special Programs  
 Michelle Nunley, Ed.D, Principal, Tulare Union High School  
 Mike Mederos, Director of High School Agriculture  
 Roger Robles, Director, Special Education  
 Tammy Aldaco, Assistant Superintendent, Human Resources & Business  
 Tracey Domingues, Board Stenographer  
 Tou Lor, Principal, Tulare Western High School  
 Vivian Hamilton, Business Manager  
 Wendi Powell, Principal, Accelerated Charter High School

**Pledge of Allegiance** Kelley Nicholson led the Pledge of Allegiance.

**Report Action Taken in Closed Session** Kelley Nicholson reported out on the following information from Closed Session.

**Personnel Matters**

On a motion by Laura Fonseca and second by Tyler Ribeiro, the Board voted to approve the regular Personnel Report by the following 5-0 vote:

**Ayes:** Fonseca, Hamilton, Mederos, Nicholson, Ribeiro

**Noes:** None **Absent:** None

**Certificated Hires:**

|                            |                      |                     |            |
|----------------------------|----------------------|---------------------|------------|
| After School/Night Make Up | As attached          | District Wide       | 08/22/2022 |
| Amal Brown                 | Temp PT RTI Teacher  | Accelerated Charter | 09/01/2022 |
| Art Cabello                | Full-Time Substitute | District Wide       | 09/01/2022 |
| Joseph Perryman            | Social Studies       | Tulare Union        | 09/06/2022 |
| Melissa Price              | Full-Time Substitute | District Wide       | 09/01/2022 |
| Samantha Day               | Ag Teacher           | High School Farm    | 08/22/2022 |

**Classified Hires:**

|                      |                              |                 |            |
|----------------------|------------------------------|-----------------|------------|
| Alondra Covarrubias  | Grant Funded Special Ed Aide | Tulare Union    | 09/01/2022 |
| Anthony Brown        | Special Ed Aide              | Mission Oak     | 09/01/2022 |
| Kayla Mendes         | Frosh Volleyball             | Mission Oak     | 08/19/2022 |
| Lee Garcia           | Custodian/Utility Worker     | Mission Oak     | 09/01/2022 |
| Mandi Smith          | Grant Funded Special Ed Aide | Tulare Union    | 09/05/2022 |
| Mark Garges          | Bus Mechanic                 | District Office | 09/01/2022 |
| Nancy Murrillo-Salas | Tutorial Supervision Aide    | Mission Oak     | 09/01/2022 |
| Paola Leal           | WBL Coordinator              | District Office | 09/01/2022 |
| Sinnysha Frausto     | Grant Funded Special Ed Aide | Tulare Western  | 09/01/2022 |

**Classified Transfers**

|                           |                 |             |            |
|---------------------------|-----------------|-------------|------------|
| Jakelyn Alvarado-Martinez | Special Ed Aide | Mission Oak | 08/18/2022 |
|---------------------------|-----------------|-------------|------------|

**Classified Placement:**

|                  |             |               |            |
|------------------|-------------|---------------|------------|
| Mileage Stipends | As attached | District Wide | 08/01/2022 |
|------------------|-------------|---------------|------------|

**Classified Re-Employment:**

|                                |                                 |               |            |
|--------------------------------|---------------------------------|---------------|------------|
| Myrna Kramer                   | Grant Funded Health Serv Aide   | District Wide | 08/19/2022 |
| <b>Classified Resignation:</b> |                                 |               |            |
| Darcy Phillips                 | Work Based Learning Coordinator | District Wide | 08/22/2022 |
| Marie Hays                     | Food Service Utility Worker     | Mission Oak   | 08/08/2022 |

**Student Matters**

On a motion by Laura Fonseca and second by Tyler Ribeiro, the Board voted 5-0 to approve as recommended:

Two (2) intra-district transfer request for a student(s) to attend a school outside of their attendance area for the 2022- 2023 school year, per BP 5116.1; and

One (1) intra-district transfer request for a student(s) to attend a school outside of their attendance area for the 2022- 2023 school year, per Ed Code 35160.5.

**Ayes:** Fonseca, Hamilton, Mederos, Nicholson, Ribeiro

**Noes:** None **Absent:** None

On a motion by Laura Fonseca and second by Tyler Ribeiro, the Board voted 5-0 to approve as recommended:

Four (4) inter-district transfer requests for a student(s) to attend a school **inside** the TJUHSD attendance area while living inside the TJUHSD attendance area for the 2022-2023 school year, per BP 5117; and

Three (3) inter-district transfer requests for a student(s) to attend a school **outside** the TJUHSD attendance area while living inside the TJUHSD attendance area for the 2022-2023 school year, per BP 5117.

**Ayes:** Fonseca, Hamilton, Mederos, Nicholson, Ribeiro

**Noes:** None **Absent:** None

**Reports by CTA/CSEA** No report from CTA. Filomena Rocha, CSEA President, reported that CSEA members are excited about starting a new school year, and CSEA just ratified an agreement with the District last week.

**Correspondence** None.

**Citizen Comments** Kelley Nicholson opened the public comment period. There were no citizen comments. Kelley Nicholson closed the public comment period.

**Authorization to Purchase Brightly Asset Essentials Inventory** Jason Bonds informed the Board the District's maintenance, operations, and transportation departments use Asset Essentials for its work order system. This software allows the monitoring of the work required throughout the District. He said, at this time, the transportation department does not have an effective way to track inventory of the parts they use to perform repairs. Mr. Bonds said these additional services, provided by Brightly, would allow the transportation department an efficient way to track parts and will become part of the Asset Essentials work order system. Mr. Bonds responded to questions from the Board.

**Request to Sell/Dispose of Surplus Equipment** Jason Bonds informed the Board the transportation department would like to dispose of an X-Mark frame, Gray Manufacturing air bumper lift, vending machine cabinet, exhaust fan, band saw and a conveyance system. He said these items have reached the end of their useful life and are not needed within the District. The items will be offered for sale on GovDeals.com. Mr. Bonds responded to questions from the Board.

**Technology Report** The Board received the Technology Report in their packet for their review. In addition, Donny Trimm reported they have updated the District Social Media Policy to allow Tik Tok and to streamline the request and account creation procedures.



The Board received a copy of the updated social media policy for their review. The Board held a discussion and Mr. Trimm and Kevin Covert responded to questions from the Board.

**Facilities Update Report**

The Board received the Facilities and Transportation Update in their packet for their review. In addition, Jason Bonds reported scoreboards were installed at Mission Oak High School, fencing has been repaired at Tulare Western High School, weight equipment was delivered at Tulare Union High School, and some concrete was replaced at Countryside High School. Mr. Bonds also informed the Board the Dust Collector project at Tulare Western High School is ready to be signed off as soon as a date and time can be rescheduled with the inspector.

**Agreement between TCOE and TJUHSD in the K12 Strong Workforce Project 4 (SWP4)**

On a motion by Laura Fonseca and second by Cathy Mederos, the Board voted to approve the Agreement between Tulare County Superintendent of Schools and Tulare Joint Union High School District in the K12 Strong Workforce Project 4 (SWP4) by the following 5-0 vote:

**Ayes:** Fonseca, Hamilton, Mederos, Nicholson, Ribeiro **Noes:** None **Absent:** None

**Overnight Trip Request for MOHS AVID Seniors to Travel to Long Beach, September 2-4, 2022**

On a motion by Cathy Mederos and second by Tyler Ribeiro the Board voted to approve the Overnight Trip Request for the Mission Oak High School, AVID Seniors to Travel to Long Beach, CA from September 2-4, 2022 by the following 5-0 vote:

**Ayes:** Fonseca, Hamilton, Mederos, Nicholson, Ribeiro **Noes:** None **Absent:** None

**Resolution #2023-05**

Vivian Hamilton informed the Board the District would like to obtain Lease-Purchase financing on the new copier equipment. This resolution allows financing of the property with U.S. Bank. She said this item was presented straight to action in order not to delay the delivery process.

On a motion by Cathy Mederos and second by Tyler Ribeiro the Board voted to approve Resolution #2023-05 Authorizing Execution and Delivery of a Tax-Exempt Lease-Purchase Agreement and Approving Related Documents and Action by the following 5-0 vote:

**Ayes:** Fonseca, Hamilton, Mederos, Nicholson, Ribeiro **Noes:** None **Absent:** None

**Ratify the Agreement between Matt Upton and TJUHSD**

Vivian Hamilton stated Administration used Matt Upton for site to site coaching for Food Services staff based on his background in Food Services and his book, Speaking of Success. She said the contract is presented as ratification because Mr. Upton spoke to the Food Service staff at their training on August 10, 2022.

On a motion by Laura Fonseca and second by Craig Hamilton the Board voted to ratify the agreement between Matt Upton and Tulare Joint Union High School District the by the following 5-0 vote:

**Ayes:** Fonseca, Hamilton, Mederos, Nicholson, Ribeiro **Noes:** None **Absent:** None

**Ratify the Agreement between the State of California and TJUHSD for a Permanent Single Agreement for Child and Adult Care Food Program**

Vivian Hamilton stated the State of California would like to contract with Tulare Joint Union High School District with a Permanent Single Agreement for Child and Adult Care Food Program. Our previous agreement with a different agency. She said this agreement, with the State of California, allows our District to provide supper meals to our students. The agreement is presented as ratification, as the agreement needs to be in place before the July 2022 claim for reimbursement.

On a motion by Cathy Mederos and second by Craig Hamilton the Board voted to Ratify the Agreement between the State of California and Tulare Joint Union High School District

for a Permanent Single Agreement for Child and Adult Care Food Program by the following 5-0 vote:

**Ayes:** Fonseca, Hamilton, Mederos, Nicholson, Ribeiro **Noes:** None **Absent:** None

**Dispose of Surplus  
or Obsolete  
Property  
(Textbooks)**

On a motion by Laura Fonseca and second by Tyler Ribeiro, the Board voted to approve Authorization to Dispose of Surplus or Obsolete Property (Textbooks) by the following 5-0 vote:

**Ayes:** Fonseca, Hamilton, Mederos, Nicholson, Ribeiro **Noes:** None **Absent:** None

**MOU between  
Mathematica and  
TAS**

On a motion by Laura Fonseca and second by Cathy Mederos, the Board voted to approve the Memorandum of Understanding (MOU) between Mathematica and Tulare Adult School by the following 5-0 vote:

**Ayes:** Fonseca, Hamilton, Mederos, Nicholson, Ribeiro **Noes:** None **Absent:** None

**Consent Items**

On a motion by Laura Fonseca, and second by Tyler Ribeiro, the Board voted to approve the Consent Calendar by the following 5-0 vote:

**Ayes:** Fonseca, Hamilton, Mederos, Nicholson, Ribeiro **Noes:** None **Absent:** None

- 8.1 Minutes of Regular Board Meeting on 08/04/22
- 8.2 Expenditures (Purchase Orders, Payment Vouchers, etc.)
- 8.3 Updated Memorandum of Understanding with the Sequoias Adult Education Consortium (SAEC)
- 8.4 Memorandum of Understanding with Fresno Pacific University for Administrative Services Clear Credential Partnership Program
- 8.5 T-Mobile 10 Million Contract for 2022-2023 School Year
- 8.6 Agreement with Tulare County Office of Education to Partner with Tulare Joint Union High School District for PBIS Training
- 8.7 Amendment to the Agreement for Student Photography Services between Tulare Joint Union High School District and Verissimo Photography Services, Inc.
- 8.8 Agreement between Tulare Joint Union High School District and Donna M. Lopez
- 8.9 Donation to Tulare High School FFA Club from Bayer Fund; Jace Leal
- 8.10 Donation to Tulare Western High School Principal's Reserve from Ohiopeyle Prints Inc.
- 8.11 MOU with Earlimart School District to Offer Evening ESL Class During the 2022-2023 School Year

**Other Business**


Dr. Lucy Van Scyoc reported on a smooth start to the school year and she thanked the principals for all their work hard work. She said the District Office Administration team visited every school site on the first day of school and they enjoyed the energy from students and staff. Dr. Van Scyoc gave the Board an update on the Districtwide meeting on August 8<sup>th</sup>. She shared that she received positive feedback from staff on the guest speaker, Devin Seibold, and the professional development sessions were well attended.

Dr. Lucy Van Scyoc informed the Board she removed the COVID 19 Update as an Information item. She informed the Board we are mandated to follow CDPH guidelines. There are only two COVID mandates still in place: isolation for positive cases and the emergency order for testing unvaccinated staff. The District piloted home self-testing with Classified staff during summer school and received positive feedback. She said the District implemented home self-testing with all non-vaccinated staff this school year. Dr. Van Scyoc gave the Board a brief overview of the home self-testing process. The Board held a discussion and Dr. Van Scyoc responded to questions from the Board. Dr. Van Scyoc will continue to share new developments and updates with the Board as they are received.

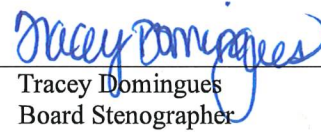
Mike Mederos updated the Board on closing the Dairy Enterprise, and the sale and transfer of quota. Mr. Mederos also reported on meetings with the Dairy Advisory, developing a more specific plan for the educational laboratory, use of funds, providing unique opportunities for certifications in artificial insemination and milk truck drivers for example, options for the dairy science program, and seeking donations. The Board held a discussion on the liquidation sale of the animals, hay, and grain on June 27<sup>th</sup>, a plan for crops at the farm, and the situation with the well at the farm. Mr. Mederos and Dr. Van Scyoc responded to questions from the Board. Mike Mederos, Lucy Van Scyoc, and Vivian Hamilton will continue discussions about the well, and they will share any new developments with the Board.

### Adjourn

The regular meeting adjourned at 7:50 p.m.



Lucy Van Scyoc, Ed.D.  
Board Secretary/Superintendent



Tracey Domingues  
Board Stenographer